

# Proctoring Process for Exam-Takers



## 1 Practice Exams

Prior to exam day, exam-takers complete practice exams to familiarize themselves with the software and take a self-approved snapshot photo that will act as a baseline image.



## 2 Exam Day Photo

On exam day, exam-takers take another photo and start the exam.



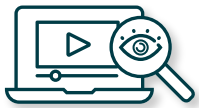
## 3 Offline Exam

Exam-takers complete the exam offline with audio and video fully recording.



## 4 Answer File Upload

After the exam is over, the exam-takers' encrypted answer file is uploaded along with encrypted audio/video file to a secure server.



## 5 A.I. Review

The audio/video file is run against an A.I. tool that marks ("flags") the timeline for any potential anomalies.



## 6 Human Review

A virtual, professional human proctor separately reviews the audio/video recording and flags the timeline for any potential anomalies, notating relevant observations.



## 7 File Provided to Exam Administrator

The audio/video file with timeline markings is then provided to the client for review.



## 8 Photo Review

The client reviews the snapshot photos to compare any anomalies in identity and makes any decision they deem relevant.



## 9 Review and Validate Flags

The client reviews the audio/video recordings and decides whether any flags, either A.I.- or human-created, merit further investigation or action.