In this study guide you will find the exam blue print and sample questions for the Examplify certification exam, as well as activities to help you prepare for becoming certified! The exam blueprint provides all learning objectives you will be measured on within the exam, along with corresponding resources to help you review and practice within those areas. You will also see the weight of each learning objective in relation to the overall exam. Next, you'll get a glimpse into the exam by viewing sample questions which will be like what you will see on the exams. Last, you'll come across the activities section where we have tailored action items for you to get hands-on practice related to your learning objective.

Be sure to take full advantage of the resources laid out in this guide and if additional information is required be sure to use any of our additional resource sources such as:

[ExamSoft KnowledgeBase & Community](#)
[OnDemand Webinars](#)
[Upcoming Live Webinars](#)
[Exam Taker Support KnowledgeBase](#)

Table of Contents

Exam Blueprint

Examplify

Objectives	Resources	Weight
Examplify Functionality: Demonstrate ability to use Examplify through an understanding of its behavior, functionality, and features on Windows & Mac devices	Getting Started with Examplify Taking Exams with Examplify	16%
Download and Install: Demonstrate knowledge of the download and installation process of Examplify on Admin and Student devices	Installing and Registering Examplify Downloading and Installing Examplify for iPad Examplify Activity 1	4%
Examplify Troubleshooting: Apply knowledge of basic troubleshooting techniques to resolve technical issues reported by exam takers.	Examplify Troubleshooting Guide Troubleshooting Examplify on Exam Day	18%
Security and Posting Options: Describe how the security and posting options chosen for the assessment function in Examplify can shape the exam taker experience.	Maintaining Security on your Assessments Video Back Up Planning Tips	9%

Exam Day Best Practices: Implement exam day best practices for both students and faculty.	Best Practices for Exam Takers First Exam Checklist Best Practices for Delivering Exams Best Practices for Take Home Assessments	18%
Exam Taker Activity Tab: Leverage the Exam Taker Activity tab to monitor and analyze exam takers' actions.	Exam Taker Activity Video Additional Exam Downloads Adding Comments and Marking Assessment Review and Scoring	23%
Student Portal: Navigate through and demonstrate proper usage of the student portal.	What Does the Student Portal Look Like? Video Exam Taker Portal Guide Grading Rubrics in Student Portal Examplify Activity 2	12%

Passing Score: 75%   **Total # of Questions: 23**

Question Types: M/C, T/F, FITB   **Time Limit: 75 minutes**

Sample Questions

Examplify

1. True / False: Students must have an Administrative level user on their device to use Examplify.
2. Fill in the Blank: Examplify saves automatically every _____ seconds.
3. True / False: True / False: Examplify log timestamps are based on ExamSoft's server time zone.
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Sample Questions Answer Key

Examplify

1. True
2. 60
3. False

Activities

Examplify

1. Create a student account and attempt to log in using that account. Download Examplify from the student portal and install the program on your computer.
2. Release results to the test student account for an exam. Log in using the student's information, navigate to the exam, and retrieve results in the same manner a student would.